

**MAINE TOWNSHIP
ORDINANCE 2021-2
BUDGET & APPROPRIATION ORDINANCE FOR 2021-22**

for MAINE TOWNSHIP located in the County of Cook, State of Illinois for the fiscal year beginning March 1, 2021 and ending February 28, 2022.

Now be it Ordained by the Board of Trustees of MAINE TOWNSHIP, COUNTY OF COOK, STATE OF ILLINOIS, in meeting assembled as follows:

Section 1: That the following budget containing an estimate of receipts and expenditures for the following funds: GENERAL TOWN AND GENERAL ASSISTANCE FUND is hereby adopted as the budget of the township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

GENERAL TOWN FUND

BEGINNING BALANCE	\$6,644,499
ESTIMATED REVENUES	
Property Tax	\$1,911,872
Replacement Tax	\$78,930
Interest Income	\$11,998
MaineStay Fees	\$12,387
Yard Stickers and Rebates	\$13,734
Postage	\$4,136
Transportation Fees	\$1,094
Passport Fees	\$70,210
Food Pantry Cash Donations	\$67,176
Other Income	\$15,553
TOTAL ESTIMATED REVENUES	\$2,187,090
TOTAL ESTIMATED FUNDS AVAILABLE (EXCLUDING PROGRAM FEES FOR MAINSTREAMERS PAID BY PARTICIPANTS)	\$8,831,589
BUDGETED EXPENDITURES	
Administration	\$2,061,102
Assessor	\$394,718
Clerk	\$172,488
Emergency Management	\$15,516
MaineStay Youth and Family Services	\$532,314
Mainstreamers Senior Services	\$508,955
Mental Health/Community Services	\$440,025
TOTAL ESTIMATED EXPENDITURES (EXCLUDING PROGRAM FEES FOR MAINSTREAMERS PAID BY PARTICIPANTS)	\$4,125,118
ENDING BALANCE	\$4,706,471

ADMINISTRATION**PERSONNEL**

Salaries/Employees	\$592,179
Salaries/Elected Officials	\$163,564
IDES	\$1
Social Security	\$57,814
Municipal Retirement Fund	\$67,554
Health Insurance	\$342,714
Dental Insurance	\$10,926
Life Insurance	\$782
Tuition Reimbursement	\$1
TOTAL PERSONNEL	\$1,235,535

CONTRACTUAL SERVICES

Bookkeeping/Accounting Services	\$63,782
Audit Services	\$16,000
Building-Grounds Maintenance	\$21,963
Community Information-Support	\$1
Conferences-Meetings	\$633
Dues-Subscriptions	\$3,883
Web Site/Email Host	\$20,364
Equipment Leasing-Maintenance	\$20,661
Computer Tech Support	\$8,285
Print Management	\$3,842
General Insurance-Liability-Bond	\$65,494
Legal Services	\$90,000
Mileage-Travel-Lodging Expense	\$571
Police Protection	\$40,000
Postage	\$33,971
Printing-Publishing	\$31,500
Special Programs	\$3,245
Staff Training	\$317
Telecommunications	\$24,119
Clean Up/Waste Hauler	\$6,475
Transportation/MaineLines	\$3,700
Utilities	\$25,866
TOTAL CONTRACTUAL SERVICES	\$484,672

COMMODITIES

Miscellaneous	\$66
Office Supplies/Small Equipment	\$12,347
Operating Supplies-Maintenance	\$9,637
TOTAL COMMODITIES	\$22,050

OTHER EXPENDITURES

Code Enforcement Expense	\$558
Neighborhood Watch	\$3,455
Food Pantry	\$20,081
Plan Commission	\$1
Maine Township Recovery Connections	\$40,000
Vehicle Expense	\$2,826
TOTAL OTHER EXPENDITURES	\$66,921

CAPITAL OUTLAY	
Building	\$1,924
Capital Fund Account	\$250,000
TOTAL CAPITAL OUTLAY	<u>\$251,924</u>

TOTAL ADMINISTRATION	<u>2,061,102</u>
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ASSESSOR

PERSONNEL

Salaries	\$208,035
Social Security	\$15,914
Life Insurance	\$500
Dental Insurance	\$4,500
Municipal Retirement Fund	\$24,107
Health Insurance	\$134,068
TOTAL PERSONNEL	<u>\$387,124</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$848
Cook County Assessor Tie-in	\$1,025
Dues-Subscriptions	\$200
Equipment Leasing-Maintenance	\$1
Mileage-Travel-Lodging Expense	\$1,200
Postage	\$400
Printing-Publishing	\$397
Sidwell Maps	\$707
Staff Training	\$116
TOTAL CONTRACTUAL SERVICES	<u>4,894</u>

COMMODITIES

Miscellaneous	\$1,200
Office Supplies/Small Equipment	\$1,500
TOTAL COMMODITIES	<u>\$2,700</u>

TOTAL ASSESSOR	<u>\$394,718</u>
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CLERK

PERSONNEL

Salaries	\$98,420
Social Sec.	\$7,299
Municipal Retirement Fund	\$13,100
Health Insurance	\$34,725
Dental Insurance	\$788
Life Insurance	\$77
TOTAL PERSONNEL	<u>\$154,409</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$1
Dues-Subscriptions	\$313
Print Management	\$2,642
Mileage-Travel-Lodging Expense	\$27
Honor Flight	\$1,000
Postage	\$6,000
Printing-Publishing	\$1,234
Computer Tech Support	\$6,240
Staff Training	\$1
TOTAL CONTRACTUAL SERVICES	<u>\$17,458</u>

COMMODITIES

Miscellaneous	\$21
Office Supplies/Small Equipment	\$600
TOTAL COMMODITIES	<u>\$621</u>

TOTAL CLERK	<u>\$172,488</u>
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OFFICE OF EMERGENCY MANAGEMENT

PERSONNEL

Salaries	\$4,081
Social Security	\$312
Uniforms	\$200
TOTAL PERSONNEL	<u>\$4,593</u>

CONTRACTUAL SERVICES

Conferences/Meetings	\$1
Dues/Subscriptions	\$305
Utilities	\$3,772
Special Programs	\$100
Special Events	\$100
Telecommunications	\$2,042
Staff Training	\$1
TOTAL CONTRACTUAL SERVICES	<u>\$6,321</u>

COMMODITIES

Office Supplies/Small Equipment	\$233
Operating Supplies	\$100
Disaster Operations Supplies	\$100
TOTAL COMMODITIES	<u>\$433</u>

OTHER EXPENDITURES

Volunteer Insurance	\$723
Vehicle Expense	\$2,146
TOTAL OTHER EXPENDITURES	<u>\$2,869</u>

CAPITAL OUTLAY

Building	\$1,300
TOTAL CAPITAL OUTLAY	<u>\$1,300</u>

TOTAL OFFICE OF EMERGENCY MANAGEMENT	<u>\$15,516</u>
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MAINESTAY YOUTH AND FAMILY SERVICES

PERSONNEL

Salaries	\$297,227
Social Security	\$22,737
Municipal Retirement Fund	\$40,185
Health Insurance	\$147,897
Dental Insurance	\$2,928
Life Insurance	\$309
TOTAL PERSONNEL	<u>\$511,283</u>

CONTRACTUAL SERVICES

Community Education	\$50
Summer Youth Camp	\$1
Garage Sale	\$1
Conferences-Meetings	\$537
Dues-Subscriptions/Licensures	\$3,400
Print Management	\$2,642
General Insurance-Liability-Bond	\$959
Mileage-Travel-Lodging Expense	\$1,000
Postage	\$96
Printing-Publishing	\$576
Special Programs	\$2,622
Computer Tech Support	\$6,240
Consultation/Staff Training	\$1,070
TOTAL CONTRACTUAL SERVICES	<u>\$19,194</u>

COMMODITIES

Training Manuals/Books	\$250
Miscellaneous	\$1
Office Supplies/Small Equipment	\$1,585
TOTAL COMMODITIES	<u>\$1,836</u>

OTHER EXPENDITURES

Youth Recreation Fund	\$1
TOTAL OTHER EXPENDITURES	<u>\$1</u>

TOTAL MAINESTAY YOUTH AND FAMILY SERVICES	<u>\$532,314</u>
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MAINSTREAMERS SENIOR SERVICES

PERSONNEL

Salaries	\$297,554
Social Security	\$22,762
Municipal Retirement Fund	\$40,229
Health Insurance	\$116,438
Dental Insurance	\$3,407
Life Insurance	\$387
TOTAL PERSONNEL	<u>\$480,777</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$257
Dues-Subscriptions	\$75
Mileage-Travel-Lodging Expense	\$100
Postage	\$7,426
Printing-Publishing	\$6,209
Special Programs	\$3,000
Computer Tech Support	\$6,240
Print Management	\$2,942
Telecommunications	\$29
TOTAL CONTRACTUAL SERVICES	<u>\$26,278</u>

COMMODITIES

Office Supplies/Small Equipment	\$1,900
TOTAL COMMODITIES	<u>\$1,900</u>

TOTAL MAINSTREAMERS SENIOR SERVICES	<u>\$508,955</u>
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Mental Health/Community Services

\$440,025

TOTAL TOWN FUND

\$4,125,118

GENERAL ASSISTANCE FUND

BEGINNING BALANCE	\$1,505,603
ESTIMATED REVENUES	
Property Tax	\$0
Social Security Reimbursement	\$15,000
Interest Income	\$4,393
Energy Assistance Revenue	\$18,000
Miscellaneous	\$1
TOTAL ESTIMATED REVENUES	<u>\$37,394</u>
TOTAL ESTIMATED FUNDS AVAILABLE	\$1,542,997
BUDGETED EXPENDITURES	
Administration	\$460,632
Home Relief	\$178,280
TOTAL ESTIMATED EXPENDITURES	<u>\$638,912</u>
ENDING BALANCE	\$904,085

ADMINISTRATION

PERSONNEL

Salaries	\$266,553
IDES	\$1
Social Security	\$20,350
Municipal Retirement Fund	\$35,965
Health Insurance	\$102,785
Dental Insurance	\$3,398
Life Insurance	\$387
Tuition Reimbursement	\$1
TOTAL PERSONNEL	<u>\$429,440</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$89
Accounting Services	\$5,822
Dues-Subscriptions	\$1
Print Management	\$4,442
General Insurance-Liability-Bond	\$6,979
Hearing Officer	\$1
Legal Services	\$1
Mileage-Travel-Lodging Expense	\$602
Postage	\$1,500
Printing-Publishing	\$1,500
Computer Tech Support	\$6,240
Staff Training	\$150
TOTAL CONTRACTUAL SERVICES	<u>\$27,327</u>

COMMODITIES	
Miscellaneous	\$1
Office Supplies/Sm. Equipment	\$1,514
TOTAL COMMODITIES	<u>\$1,515</u>

CAPITAL OUTLAY	
Computer Software Development	\$2,350
TOTAL CAPITAL OUTLAY	<u>\$2,350</u>

TOTAL ADMINISTRATION	<u>\$460,632</u>
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HOME RELIEF

CONTRACTUAL SERVICES	
Medical Services	\$414
Ambulance-Paramedic Service	\$1
Client Utilities	\$11,650
Dental Services	\$1
Emergency Assistance Program	\$1,295
Food	\$54,000
Funeral and Burial Services	\$200
Client Health Insurance	\$0
Prescription Drugs	\$1,500
Catostrophic Medical Insurance	\$5,100
Shelter-Rent	\$77,966
TOTAL CONTRACTUAL SERVICES	<u>\$152,127</u>

COMMODITIES	
Personal Essentials	\$26,152
Transient	\$1
TOTAL COMMODITIES	<u>\$26,153</u>

TOTAL HOME RELIEF	<u>\$178,280</u>
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TOTAL GENERAL ASSISTANCE FUND	<u>\$638,912</u>
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1. GENERAL TOWN FUND	\$4,125,118
2. GENERAL ASSISTANCE FUND	\$638,912
TOTAL	<u>\$4,764,030</u>

1. GENERAL TOWN FUND	\$4,125,118
1A. MAINSTREAMERS PROGRAM FEES*	\$57,300
1B. CAPITAL FUND**	-\$250,000
ADJUSTED GENERAL TOWN FUND	<u>\$3,932,418.00</u>
2. GENERAL ASSISTANCE FUND	<u>\$638,912.00</u>
TOTAL APPROPRIATIONS	<u>\$4,571,330.00</u>

Section 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectfully in Section 1 and Section 2 constituting the total appropriations & ending balance the amount of (\$4,571,330) four million five hundred and seventy one thousand three hundred and thirty for the fiscal year March 1, 2021 to February 28, 2022 and that Section 3 shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force effect from and after this date.

Section 4: A certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

Adopted in a meeting assembled on April 27, 2021 by the Board of Trustees of the Town of Maine in the County of Cook, State of Illinois pursuant to a roll call vote as follows:

AYE	NAY	ABSENT	_____
AYE	NAY	ABSENT	_____
AYE	NAY	ABSENT	_____
AYE	NAY	ABSENT	_____
			Trustees
AYE	NAY	ABSENT	_____
			Supervisor

			Clerk

GENERAL TOWN FUND ADDENDUM

1A. MAINSTREAMERS PROGRAM FEES*
(PAID BY PARTICIPANTS)

REVENUES	\$51,236
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EXPENSES	\$57,300
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1B. CAPITAL FUND**

THE \$250,000 is included in the 2021-2022 budget, but is removed for purposes of total appropriations.

**MAINE TOWNSHIP ROAD DISTRICT
DRAFT COPY BUDGET & APPROPRIATION ORDINANCE FOR 2021-2022
ORDINANCE 2021 RB-1**

of the Town of Maine Road District located in the County of Cook, State of Illinois,
for the fiscal year beginning March 1, 2021 and ending February 28, 2022

NOW BE IT ORDAINED by the Board of Trustees of the Town of Maine Road District, County of Cook, State of Illinois, in meeting assembled as follows:

SECTION 1: That the following budget containing an estimate of receipts and expenditures for the GENERAL ROAD FUND, PERMANENT ROAD FUND, EQUIPMENT AND BUILDING FUND, SOCIAL SECURITY FUND, INSURANCE FUND AND ILLINOIS MUNICIPAL RETIREMENT FUND is hereby adopted as the budget of this Road District for the fiscal year mentioned above and shall be in full force and effect from and after this date.

1. GENERAL ROAD FUND

BEGINNING BALANCE	March 1, 2021	\$1,823,234
ESTIMATED REVENUES		
Property Tax	\$800,000	\$ 800,000
TOTAL ESTIMATED REVENUES		\$800,000
TOTAL ESTIMATED FUNDS AVAILABLE		<u>\$2,623,234</u>
BUDGETED EXPENDITURES		
1.1. Administration		\$287,678
1.2. Maintenance		\$429,500
TOTAL EXPENDITURES / APPROPRIATIONS		\$717,178 <u>\$717,178</u>
ENDING BALANCE	February 28, 2022	\$1,906,056
TOTAL APPROPRIATIONS AND ENDING BALANCE		\$2,623,234

1.1. ADMINISTRATION

PERSONNEL		
Salaries	\$66,560	
Health Insurance	\$143,000	
Life Insurance	\$1,200	
Dental Insurance	\$5,000	
TOTAL PERSONNEL	\$215,760	\$215,760
CONTRACTUAL SERVICES		
Alcohol and Drug Testing	\$540	
Payroll Service	\$4,577	
Accounting Services	\$2,000	
Conferences & Meetings	\$50	
Dues / Subscriptions	\$550	
Legal Services	\$6,000	
Mileage / Travel Expense	\$100	
Postage	\$175	
Printing / Publishing	\$6,500	
Telephone	\$6,500	
Training	\$400	
TOTAL CONTRACTUAL SERVICES	\$27,392	\$27,392
COMMODITIES		
Office Supplies	\$1,500	
TOTAL COMMODITIES	\$1,500	\$1,500
OTHER EXPENDITURES		
Miscellaneous Charges	\$300	
Municipal Replacement Tax	\$39,726	
TOTAL OTHER EXPENDITURES	\$40,026	\$40,026
CAPITAL OUTLAY		
Office Equipment	\$3,000	
TOTAL CAPITAL OUTLAY	\$3,000	\$3,000
TOTAL ADMINISTRATION		\$287,678

1.2. MAINTENANCE

PERSONNEL

Salaries	\$130,000	
Uniforms	\$3,000	
TOTAL PERSONNEL	\$133,000	\$133,000

CONTRACTUAL SERVICES

Building Maintenance	\$4,000	
Equipment Leasing and Maintenance	\$85,000	
Utilities	\$9,000	
Rentals	\$2,000	
Tree Removal & Spraying	\$16,000	
Tree Replacement Program	\$1,000	
Landfill Charges	\$500	
Street Lighting	\$58,000	
TOTAL CONTRACTUAL SERVICES	\$175,500	\$175,500

COMMODITIES

Gasoline / Oil	\$22,000	
Building & Operating Supplies / Material	\$7,000	
Maintenance Equipment & Small Tools	\$8,000	
Supplies (Equipment)	\$20,000	
Supplies for the Road	\$4,000	
Supplies for Snow Removal	\$60,000	
TOTAL COMMODITIES	\$121,000	\$121,000

TOTAL MAINTENANCE

\$429,500

2. PERMANENT ROAD FUND

BEGINNING BALANCE	March 1, 2021	\$777,157
ESTIMATED REVENUES		
Property Tax	\$809,000	
TOTAL ESTIMATED FUNDS REVENUES	\$809,000	\$809,000
TOTAL ESTIMATED FUNDS AVAILABLE		\$1,586,157
BUDGETED EXPENDITURES		
PERSONNEL		
Labor	\$300,000	
TOTAL PERSONNEL	\$300,000	\$300,000
CONTRACTUAL SERVICES		
Maintenance (Roads)	\$425,000	
Drainage	\$8,000	
Engineering Services	\$25,000	
Landfill Charges	\$10,000	
Project Expenses	\$3,000	
TOTAL CONTRACTUAL SERVICES	\$471,000	\$471,000
COMMODITIES		
Supplies for the Roads	\$35,000	
TOTAL COMMODITIES	\$35,000	\$35,000
TOTAL EXPENDITURES / APPROPRIATIONS		<u>\$806,000</u>
ENDING BALANCE	February 28, 2022	\$780,157
TOTAL APPROPRIATIONS AND ENDING BALANCE		\$1,586,157

3. EQUIPMENT & BUILDING FUND

BEGINNING BALANCE	March 1, 2021	\$50,112
ESTIMATED REVENUES		
Property Tax	\$100,000	
Replacement Tax	\$88,814	
Less: Municipal Share	- \$39,726	
Road & District (Net)	\$49,088	\$49,088
Interest Income	\$3,618	
Other Income	\$55,780	
Permit Income	\$14,068	
TOTAL ESTIMATED REVENUES	\$222,554	\$222,554
TOTAL ESTIMATED FUNDS AVAILABLE		<u>\$272,666</u>
BUDGETED EXPENDITURES		
CAPITAL OUTLAY		
Equipment	\$170,000	
Building	\$15,000	
Off Site Storage	\$22,000	
TOTAL EXPENDITURES / APPROPRIATIONS	\$207,000	<u>\$207,000</u>
ENDING BALANCE	February 28, 2022	\$65,666
TOTAL APPROPRIATIONS & ENDING BALANCE		\$272,666
4. SOCIAL SECURITY FUND		
BEGINNING BALANCE	March 1, 2021	\$61,055
ESTIMATED REVENUES		
Property Tax	\$38,625	
Interest Income	\$0	
TOTAL ESTIMATED REVENUES	\$38,625	\$38,625
TOTAL ESTIMATED FUNDS AVAILABLE		<u>\$99,680</u>
BUDGETED EXPENDITURES		
PERSONNEL		
Social Security Tax	\$37,500	
TOTAL EXPENDITURES / APPROPRIATIONS	\$37,500	<u>\$37,500</u>
ENDING BALANCE	February 28, 2022	\$62,180
TOTAL APPROPRIATIONS & ENDING BALANCE		\$99,680

5. INSURANCE FUND		
BEGINNING BALANCE	March 1, 2021	\$26,958
ESTIMATED REVENUES		
Property Tax	\$51,000	
Interest Income	\$0	
TOTAL ESTIMATED REVENUES	\$51,000	\$51,000
TOTAL ESTIMATED FUNDS AVAILABLE		<u>\$77,958</u>
BUDGETED EXPENDITURES		
PERSONNEL		
Workmen's Compensation	\$19,112	
Unemployment Insurance	\$535	
TOTAL PERSONNEL	\$19,647	\$19,647
CONTRACTUAL SERVICES		
General / Liability Insurance	\$38,019	
TOTAL CONTRACTUAL SERVICES	\$38,019	\$38,019
TOTAL EXPENDITURES / APPROPRIATIONS		<u>\$57,666</u>
ENDING BALANCE	February 28, 2022	\$20,292
TOTAL APPROPRIATIONS & ENDING BALANCE		\$77,958
6. ILLINOIS MUNICIPAL RETIREMENT FUND		
BEGINNING BALANCE	March 1, 2021	(\$152,811)
ESTIMATED REVENUES		
Property Tax	\$103,500	
TOTAL ESTIMATED REVENUES	\$103,500	\$103,500
TOTAL ESTIMATED FUNDS AVAILABLE		<u>(\$49,311)</u>
BUDGETED EXPENDITURES		
Early Retirement Incentive	\$1,000	
IMRF	\$64,000	
TOTAL PERSONNEL	\$65,000	\$65,000
TOTAL EXPENDITURES / APPROPRIATIONS		<u>\$65,000</u>
ENDING BALANCE	February 28, 2022	(\$114,311)
TOTAL APPROPRIATIONS & ENDING BALANCE		(\$49,311)

Section 2: That there is hereby appropriated for Road District purposes:

FOR FISCAL YEAR ENDING 02/28/2022 BY FUND

1. GENERAL ROAD FUND	\$717,178
2. PERMANENT ROAD FUND	\$806,000
3. EQUIPMENT & BUILDING FUND	\$207,000
4. SOCIAL SECURITY FUND	\$37,500
5. INSURANCE FUND	\$57,666
6. ILLINOIS MUNICIPAL RETIREMENT FUND	\$65,000
TOTAL APPROPRIATIONS	\$1,890,344

Section 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectively in Section 1 constituting the total appropriations in the amount of One million, eight hundred ninety thousand, three hundred forty-four dollars (\$1,890,344) for the fiscal year March 1, 2021 to February 28, 2022, and that Section 2 shall be and is the annual Appropriation Ordinance of the Road District, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

Section 4: A certified copy of the Budget and Appropriation Ordinance must be filed with the Cook County Clerk within 30 days after adoption.

Adopted by the Board of Trustees of the Town of Maine in the County of Cook, State of Illinois in meeting assembled on the 25th of May 2021, pursuant to a roll call vote as follows:

BOARD OF TRUSTEES	AYE	NAY	ABSENT
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Supervisor	_____	_____	_____
Highway Commissioner	_____	_____	_____
Township Clerk	_____	_____	_____